

# Members forum regional and nation representatives role description

The role of members forum regional and nation representatives is to keep the forum in touch with and updated on regional and national issues, and to report back to their regional or nation constituents following forum meetings.

To achieve this:

- Two representatives from each region or nation are invited to attend members forum meetings which occur three times a year, normally 10am to 3pm on a Saturday either online by Zoom or in person. Meeting-related expenses will be paid to representatives in accordance with the [UKCP Expense Policy](#).
- Representatives can write or report to their regional or nation constituents and their communications will not be altered, edited or modified by the office (unless they are in some way clearly inappropriate). The representatives should make it clear in their communications that the views expressed are their own.
- Communications to each representative's constituents are sent via the UKCP office; email lists cannot be shared with representatives for data protection reasons.
- Separate meetings just for the regional and nation representatives are held three or four times a year, normally 10am to 12pm on a Saturday, online by Zoom. The members forum moderator attends these meetings.
- Regional and nation representatives will be provided with a UKCP email address which they can share with their regional or nation constituents so they can be contacted by those they represent (this avoids representatives having to use their own personal emails).
- The role of representatives is to present the views of their constituents as best they can, setting aside their own personal views, modality, employment etc.
- The representatives will also be the main contact for UKCP staff when arranging events in their region or nation.

## Regions and nations

- Northern Ireland [both positions vacant](#)
- Scotland [Mary MacCallum Sullivan \(1 position vacant\)](#)
- Wales [both positions vacant](#)
- London [Máire Stedman & Helen Brice](#)

- Midlands / East England *Rozmin Mukhi (1 position vacant)*
- Northern England *Divine Charura (1 position vacant)*
- South West England *Miranda Jackson (1 position vacant)*
- South East England *both positions vacant*

## Time commitment

Regional and nation representatives are expected to attend at least two out of the three annual members forum meetings. The forum will, where possible, endeavour to hold at least one meeting a year outside London at an appropriate venue within the regions/nations detailed above (such as Leeds for northern England, Cardiff for Wales, for example).

In addition, regional/nation representatives will normally be expected to attend the separate regional/nation representative meetings detailed earlier, plus any UKCP events that take place within their region or nation.